

# How to Enroll in eStatements

Go green with electronic statements that are accessible anytime, reducing paper clutter. Opt in through your online banking account settings today and enjoy the convenience of eStatements.

## Steps to Enroll:

1. Log In to Online Banking:

• Access your account through the Bank of Commerce Online Banking portal.

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	Sign in to Online Banking Enter your usemane and clok Continue.
	Continue
	Forgot your username? If you have forgotten your username, we can email it to you after your identification is verified.
	To protect your personal information, ender your parsmont ine need page.

- 2. Access eStatement Preferences:
  - Navigate to the "Accounts" tab.
  - Select "Documents."

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	Documents	Score Report Monitoring Saving
		Track your credit score and full credit report Sign Up
		Enroll in Personal
		Finance Personal Finance beins you
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## 3. Enroll in eStatements:

- Confirm your email address for statement notifications.
- You then have the option to enable for all accounts or specific accounts.

Documents		
Statements Delivery Settings		
Please provide the information below. If you change a statement delivery method	to 'Online', please indicate that you have read our service agree	ment and disclosure information. Click "Submit" to save your changes.
Email		
Your email address is required if an account's statement delivery method is "Onlin	e'.	
Primary Email: Iaila.browning@bankcom.com		
Portfolio: DONALD DUCK		
Enable Online For All Accounts		
Account	Online	Paper
CHOICE CHECKING-1010	0	۲
Confirm PDF Access		
	nts in a PDF format. Click PDF Reader to verify you have access	to PDF documents and enter the code from the document in the field below.
If you are changing a delivery method to Online, you must be able to view docume		
If you are changing a delivery method to Online, you must be able to view docume Code		

## 4. Confirm PDF Access

Read the eStatement disclosure agreement.

- Click the "PDF Reader" link to be directed to a new window with a confirmation code.
- Input the code into the "Code" field.
- Select "Submit."

### 5. Delivery Preference Confirmation

• A banner will appear confirming your delivery method was changed.

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Statements Delivery Settings		
Delivery Preference Confirmation		
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Note: If you have not already enrolled in online statements and woul Statements	d like to receive an e-mail notification when a new statement is available go to <u>Account Statements</u>	
Account	Delivery Preference	
CHOICE CHECKING-1010	Online	
Manage Delivery Settings	vane	

Note: You will receive an email notification each time a new statement is available.